#### **CPA**

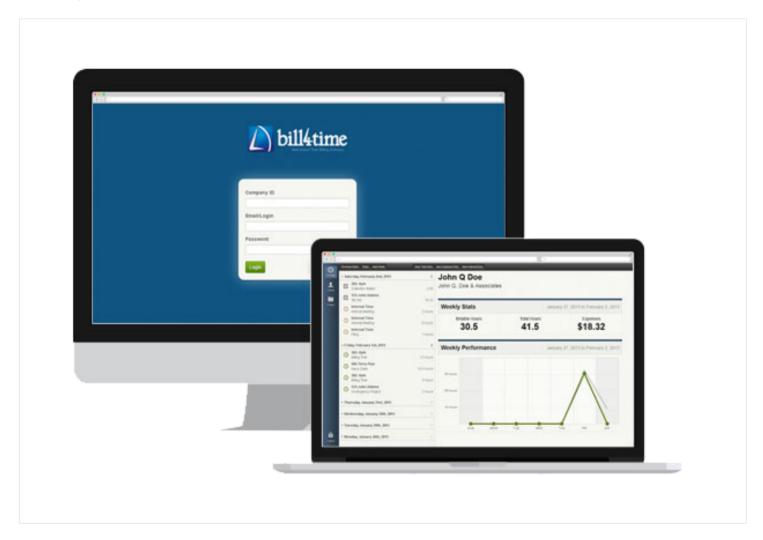
# Practice **Advisor**

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Oct. 12, 2015



Bill4Time is the professional way to track time, manage projects, organize expenses, invoice clients and accept payment for your business. Bill4Time is your complete time billing solution. Trusted by thousands of law firms, freelancers, small businesses, independent contractors, CPAs, universities and professionals that bill for their time!

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expense types and a reimbursable option.

- Instantly capture receipt images with camera integration.
- Tap to download. Access the expense files and images of your choosing.

## CLIENT AND PROJECT MANAGEMENT

- Access, add, and edit client or project details on the go.
- Both time tracking and expense tracking features are organized by client and project.

### ACCESS WITHOUT A DATA CONNECTION

• If you are without a data connection your time and expense entries will save and sync when back online.

#### EVENT AND MEETING SCHEDULER

- Add new events on the go and later convert scheduled events into time entries.
- View your team's schedule when online in a merged calendar; great for management and a virtual office.

## BE MORE PRODUCTIVE ON THE WEB

- Login to your account online at Bill4Time.com for invoicing, reporting and more!
- Customize invoices and get paid with your own dedicated client portal
- Assess your business with over two dozen specialized reports.
- Accounting that integrates with QuickBooks.

# LEGAL BILLING FEATURES (AVAILABLE ON ALL LEGAL PLANS)

- Trust & IOLTA accounting
- ABA task codes
- Conflict checker
- LEDES and Litigation advisor export for invoices

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