#### **CPA**

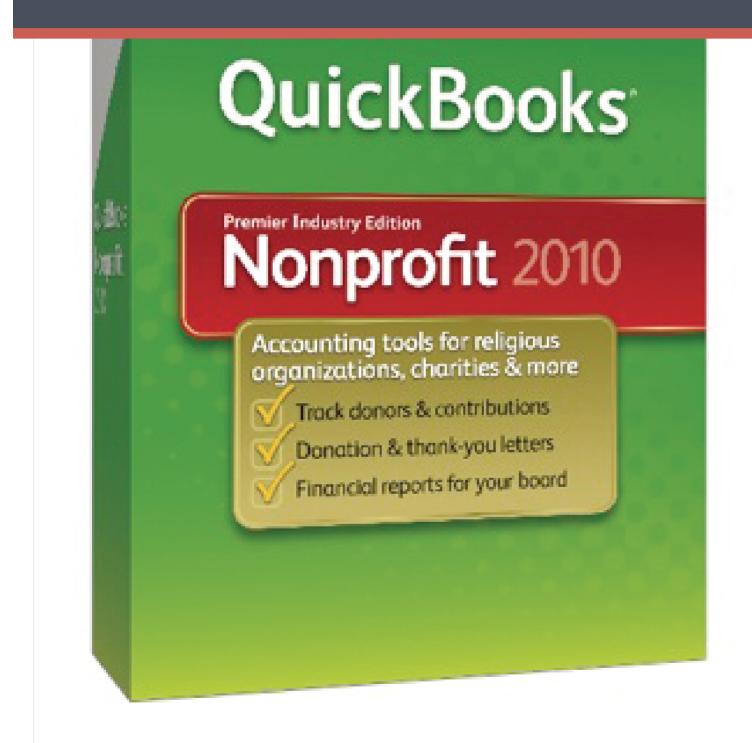
# Practice **Advisor**

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QuickBooks Not-For-Profit 2010, like all QuickBooks products, offers a user-friendly interface that can appear cluttered, but can be customized to suit each user's preferences. QuickBooks contains separate navigational areas throughout the product, and tutorials are available for all new users. Data-entry screens are easily navigated and contain the requisite lookup options and drop-down menus throughout. The centers offer a main destination for product users to access current data, enter new information or process system transactions.

QuickBooks does not offer modular functionality; rather, it is an "all-in-one" financial solution. QuickBooks Not-For-Profit offers the following Centers:

Nonprofit, Company, Customer, Vendor, Employee, Online Banking, Document Management and Reporting. Intuit also offers a long list of add-on products available for an additional cost, including the APP Center, which provides access to a series of add-on applications designed to make QuickBooks more efficient. Also available is a Payroll option, the ability to accept credit cards, various marketing tools, and web services such as hosting. QuickBooks offers several levels of products and continues to add functionality. 4.75

## **CORE NFP/FUND ACCOUNTING CAPABILITIES**

The system features the basic account structure utilized in all QuickBooks products. QuickBooks Not-For-Profit 2010 offers a nonprofit-specific chart of accounts and also offers the United Way standard chart of accounts. Users can easily add or edit any of the accounts to better reflect their organization's needs. QuickBooks Not-For Profit 2010 easily handles standard nonprofit transactions with donations entered as sales receipts and pledges entered as invoices.

A separate budget can be set up for each account for the current fiscal year. For multiple budgets, users must set up additional classes within each account. The class

function is where nonprofits would set up all programs and projects. Budgets can be

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their records up to date. QuickBooks Not-For-Profit 2010 also makes it easy to provide system access to tax and accounting professionals. 4

#### MANAGEMENT FEATURES

The Company Snapshots feature allows users to choose specific accounts and reminders to display on the Company Snapshot screen. QuickBooks offers password protection with the ability to provide complete system access or select access, with an option available to provide access to a tax and accounting professional, as previously noted. Administrators can choose access levels for each particular system area, and the corresponding level of access permitted. Pledges can be entered into QuickBooks and collection letters produced. Both pledge acknowledgement and collection letters can be sent from the nonprofit navigational center. Fundraising letters can also be written and saved in QuickBooks Not-For-Profit 2010. 3.75

### FINANCIAL STATEMENTS & REPORTING

Nonprofit reports can be easily customized to reflect the desired report criteria. Financial statements are simple to produce, and include the Statement of Financial Income and Expense, Statement of Financial Position, and Statement of Functional Expenses (IRS 990). Numerous grant reports are also available, including Budget vs. Actual for Donors/Grants and the Donors/Grants report. All reports can be emailed directly from the report screen or exported to a CSV file or Excel worksheet. Reports can also be saved as PDFs. 4.5

## INTEGRATION/IMPORT/EXPORT

QuickBooks data can be easily exported to all Microsoft Office products such as Word or Excel. Billed as a complete financial system, all QuickBooks functions completely integrate with each other. Intuit also offers a wide selection of add-on products

designed to work with QuickBooks, including the Accountants Tools, which makes it

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with options depending on organizational needs and user ability. Learning guides, tutorials and training seminars are also available. 4.75

# **SUMMARY & PRICING**

QuickBooks Not-For-Profit 2010 is priced at an affordable \$399.95 for a single-user system. Like all QuickBooks products, QuickBooks Not-For-Profit 2010 is designed for the small business owner/nonprofit organization that desires a solid financial product that offers nonprofit-specific accounting structure. With affordability playing such a large role for smaller nonprofits when making software choices, QuickBooks would be a logical choice.

#### 2010 Overall Rating 4.5

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