CPA

Practice **Advisor**

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of Property Management Systems

Tenant Pro 7 version 7.3 is the latest version of the property management and financial software suite from Property Automation. Tenant Pro can be utilized by an extensive variety of property types, including apartment communities, single family homes, office buildings, shopping centers, and special use properties such as student and military housing. Tenant Pro 7 v7.3 provides property managers and owners with complete tenant and lease management capability.

INTERFACE/EASE OF USE — 5 Stars

The Tenant Pro interface contains a drop-down menu bar at the top of the screen. Below that is a toolbar, which contains a series of colorful icons that provides access to vital program selections such as properties, units, tenants, work orders, move-ins and move-outs, and a checkbook function. The toolbar is fully customizable, so needed features can be added and the rest eliminated. Multiple program windows can be opened simultaneously for easy navigation between screens.

The Fast Start Guide assists new users with system setup, in order to get users up and running more quickly.

Clicking on properties will display a list of property locations, including property type and owner information. Activity buttons can be used to add additional properties or to move in or move out a tenant. A real-time unit inventory window uses color-coding to distinguish between units on hold, those with an expired lease and those that are vacant. The tenant screen contains detailed information with options at the bottom of the screen to upload unit or property photos, tenant opening and closing balances, and a summary of recent charges and payments.

Move-in/Move-out wizards are also available that prompt users for the necessary

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for quick data entry. The maintenance work order feature can track all work orders in the system, including data assigned, expected completion date, parts and labor expenses, and date completed. Comments and warranty information can be included, as well.

Tenant Pro also offers numerous add-on modules, including e-Pay Plus, which provides tenants with multiple electronic rent payment options; an accounting integration with QuickBooks; a CAM and Utility Billing function for commercial and industrial managers; and a Payroll for Windows module. A Tenant Screening module is also available.

INTEGRATION — 4 Stars

Tenant Pro easily integrates with all system and add-on modules. The QuickBooks exporting function lets QuickBooks users import data from Tenant Pro to update their financial information. Reports can also be exported to Word, Excel, *.PDF or HTML formats.

REPORTING — 4.5 Stars

Tenant Pro comes with over 120 standard reports. Reports are categorized into five groups: financial, maintenance, management, transaction and vendor. Report criteria can be selected by property, owner, tenant, lease, unit, vendor or bank account. All reports can also be exported to a variety of reporting formats as previously noted, or users can utilize Crystal Reports to create customized reports.

SUPPORT — 5 Stars

Annual support plans are available at four levels with prices starting at \$195: Bronze, Silver, Gold and Platinum. Platinum level support runs \$900 annually and includes unlimited telephone support and all product upgrades. New users also receive 30 additional minutes of free support, online basic training, and

free service releases for one year. Per-incident support is available, as well.

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\$395 to \$2,195.

2007 Overall Rating: 4.5 Stars

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