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company has products designed for both the U.S. and Canadian markets and this review focuses on the U.S. product.

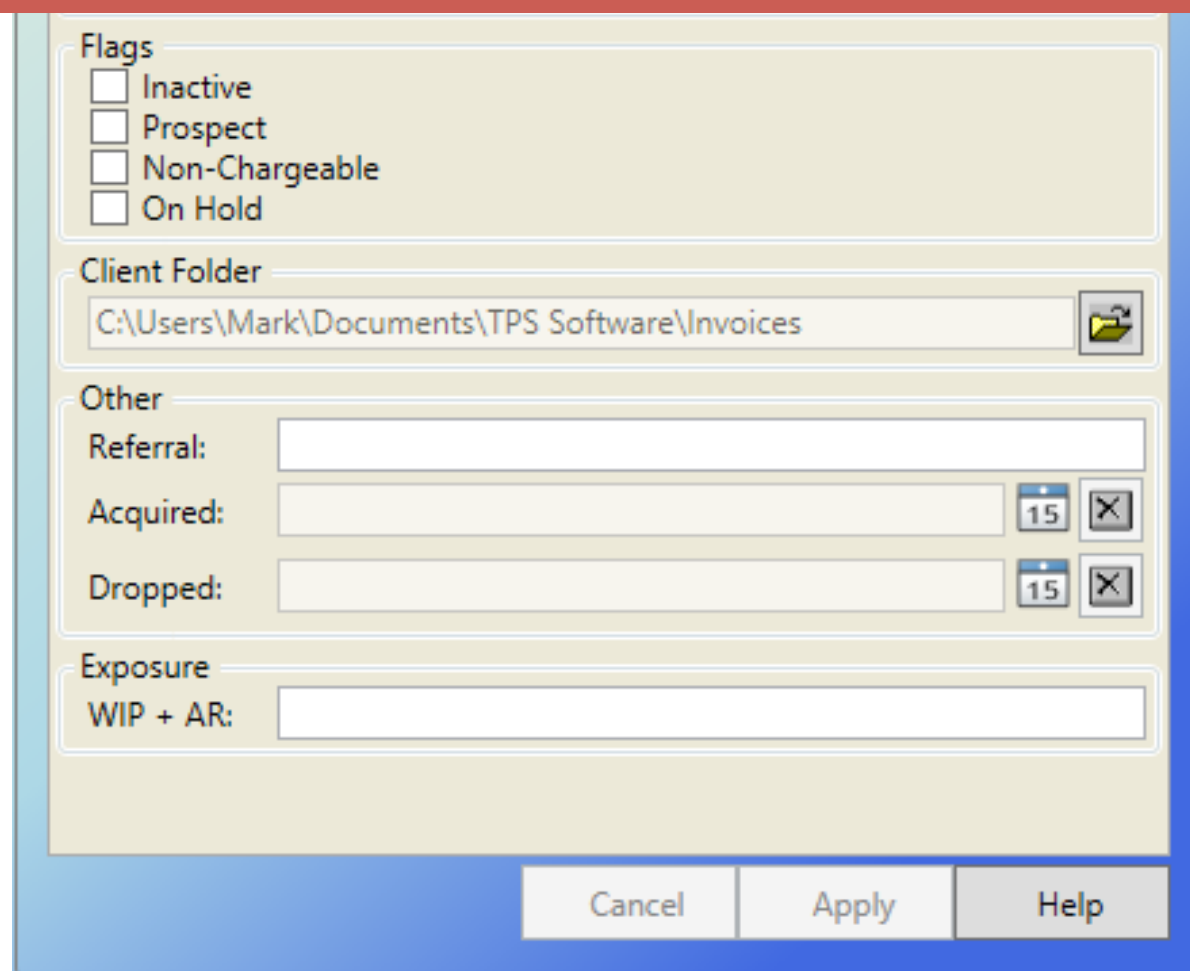
TPS offers excellent flexibility, with both on-premise and cloud deployment options available. Currently, Cloud Axis offers four plans, including a free plan that's ideal for a one-person office. A mobile app is also available that easily supports remote time entry.

TPS Cloud Axis includes WIP, A/R, Invoicing, and A/R Statements, including built-in invoice templates and email functionality, allowing users to easily create and email invoicing directly from the application. The application offers an intuitive user interface, with a toolbar to the left of the screen offering quick access to system features. One of the best features for new users is the ability to access short instructional videos throughout the entire setup process.

All clients in TPS can be assigned multiple categories, making it easy to filter reports and customize any client mailings. Users can track up to 20 different rate levels for each employee, with the ability to assign special rates for each client.

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The image shows a screenshot of a software dialog box titled "Invoices". The dialog box has a light beige background and a blue border. It contains several sections for data entry:

- Flags:** A group box containing four checkboxes: "Inactive", "Prospect", "Non-Chargeable", and "On Hold".
- Client Folder:** A text field containing the path "C:\Users\Mark\Documents\TPS Software\Invoices" and a folder icon button to the right.
- Other:** A group box containing three rows of date selection fields:
 - Referral:** A text field.
 - Acquired:** A text field followed by a calendar icon showing "15" and a close button (X).
 - Dropped:** A text field followed by a calendar icon showing "15" and a close button (X).
- Exposure:** A group box containing a text field labeled "WIP + AR:".

At the bottom of the dialog box, there are three buttons: "Cancel", "Apply", and "Help".

The time entry screen offers a variety of ways to enter time. Users can enter time manually by clicking on the New Time Entry tab, or start the timer for automatic time tracking. TPS also includes a time entry grid, making it easy to enter time for multiple employees. A time entry calendar is also available for those who wish to track and manage time using a calendar, with daily, weekly, or monthly views available.

The billing screen in TPS displays WIP totals, along with a client ID and client name. Users have the option to display all clients, or just unbilled clients. Clicking on a client ID will display a drop-down menu, where users can choose the type of billing they wish to process, with Quick Bill, Detail Bill, and Progress Bill options available.

An automatic billing option is available, as is the option to set up recurring invoicing

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Productivity, Firm Billing Realization, and Top-Ten Billing by Client are available in TPS Cloud Axis, with users able to export data to Crystal Reports for more report customization. In addition, all reports can be exported to Microsoft Word and Excel, CSV, XML, RTF, and RPT formats, with users also able to save any report as a PDF.

TPS does offer integration with Microsoft Office applications, as well as with online payment solution Payclix, enabling firm clients to pay invoices online. Additional integration options are limited to QuickBooks and Canadian tax software TaxCycle, which is only found in the Ultimate plan.

TPS offers a variety of help and support options including FAQs, various videos, and access to TPS downloads. TPS offers 60 days of free support and updates to all new users, with an option to continue support coverage at a cost of \$115 per year for a single user, or a five-user system costing \$435 annually. Support options offered in TPS include telephone, email, and a user forum, with the free version only offering support through the forum. The TPS website also includes a number of training and informational videos for users to access at any time, with client training options available to anyone that has a current TPS support agreement.

The on-premise edition of TPS is currently available for a one-time fee of \$460 for the first person time is being tracked for, with subsequent licenses costing \$210. The one-time fee is not annual, and includes support and updates for 60 days, plus online new user training. Continuing support costs \$120 per year for the first person, and \$85 per year for subsequent users. Continuing to use the system only requires annual payment of the updates and support. For those who prefer online access, TPS Cloud Axis offers four plans: Startup, which is free; Entrepreneur, which is \$10 per month per user; Pro, which is \$15 per month; and the comprehensive Ultimate, which is \$20 per month.

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- Integration is limited to QuickBooks and TaxCycle
- No searchable knowledgebase
- Support must be purchased separately

Firm Management

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