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In 2018, the year of artificial intelligence, internet of things, blockchain, and big data, it is safe to say more and more companies are emerging to be technology companies. In the last year, a lot of attention has been placed on how automotive

companies such as Ford and General Motors are positioning themselves as

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Banking Group's geographies." Verticals such as healthcare, education, media and many others now must address technological changes more than ever and position their investments in technology as differentiators.

### *Technology and CPA Firms*

CPA firms are also once again changing. For many, the first customer facing technology may have been offering self-service options to extend back office functionality. Electronic invoicing and collections are two early examples that date back to the 1990s or earlier. As time moved on, other parts of the business, particularly those related to engagement delivery, also began to leverage technology. In the 2000s, firms began using file sharing services and central repositories such as Microsoft SharePoint to exchange data with clients. Most firms purchased commercial-off-the-shelf (COTS) products as they did not have many, if any, developers on staff. Today, firms have a plethora of on-premise and cloud-based offerings available and if none of them meet requirements, the potential to develop something in-house is readily available. These new solutions also require firms to think about security more than ever before.

### *Large Firms and the Cobbler's Children*

Many CPA firms, particularly larger firms, offer technology related advisory and consulting services, including developing software for their clients. However, they also need to innovate and leverage technology to improve the quality of their own offerings, be it tax, audit or advisory. These firms often have staff with the knowledge to adequately secure their own environment; however, they rarely work with internal initiatives. The problem is the work performed for the firm's external clients are revenue generating, while securing internal systems yields no revenue, or is seen as taking away revenue due to the opportunity cost.

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Whether a firm decides to buy or build there are many security considerations to address. For firms on a tight time frame or need a concise reference, the following checklist covers fifteen of the most common controls that should be considered when deploying a new technology.

|   |                       |   |
|---|-----------------------|---|
| 1 | Authentication        | Are users of the system required to use strong authentication?                |
| 2 | Authorization         | Have permissions and roles been appropriately defined and implemented?        |
| 3 | Backup                | Are all critical systems routinely backed up and are the backups tested?      |
| 4 | Change Management     | Does a formally documented process exist to track and manage changes?         |
| 5 | Continuous Monitoring | Is a process in place to continually evaluate the security environment?       |
| 6 | Data Classification   | Has the data being used by the system been categorized and inventoried?       |
| 7 | Encryption            | Is the data secure while in transit and at rest?                              |
| 8 | Incident Response     | Are people, processes and technologies in place to address a security breach? |

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basis?

|    |                          |   |
|----|--------------------------|---|
| 12 | Physical Access          | Is physical access to the system adequately restricted                          |
| 13 | Policies & Procedures    | Do documented security policies and procedures exist in the environment?        |
| 14 | Service Level Agreements | Have service level agreements been established with vendors and/or for clients? |
| 15 | Third parties            | Are all third-party interconnections known and been documented?                 |

### *Preparing for the Next Project*

In addition to the determining what things should be evaluated when implementing a new technology, firms need to understand when to begin asking these questions. It is paramount that an understanding of the controls in place occurs as early as in the system development life cycle (SDLC) as possible, preferably in the requirements gathering and planning phases. While identifying gaps later in the SDLC is better than not knowing them at all, the cost to remediate gaps increases greatly when they are identified later in the project.

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