SpringAhead

www.springahead.com

888-874-1118

From the 2018 review of Travel & Expense Management systems.

SpringAhead is a time and expense tracking product that also offers expense report creation. SpringAhead is best suited for mid-sized businesses that need to track time and expenses for a number of employees.

SpringAhead is a web-based application that can be used on a variety of platforms. The product offers good expense tracking capability, with the user interface designed to resemble an expense report. The product does not offer the ability to snap a photo of receipts, but users can upload or fax receipts to be stored in the archive and later accessed as the expense report is being created. All uploaded receipt images are then matched with the corresponding accounting transaction using SmartVault, which integrates with SpringAhead. Users can also choose to add annotations to each transaction for future reference and the application also has the ability to easily split and itemize transactions.

SpringAhead supports multiple user access levels, with administrators able to set up

contract employees. SpringAhead does not offer automatic mileage tracking, though users can easily enter any associated mileage. The product does not currently offer integration with any mileage or travel apps.

SpringAhead can connect to any banking institute, automatically downloading transactions directly from both credit card and banking institutions. Users can also upload banking transactions directly from a file if desired.

SpringAhead offers users a variety of options to customize the approval process, with administrators able to create a single approver or multiple approvers, with a custom workflow created as well. Approvers can be set up using a variety of criteria, including employee, project, or dollar amount, with timesheets and reports automatically funneled to the appropriate approver(s). A variety of other control options can also be created in SpringAhead, including reimbursement rate controls and expense controls, which can be instituted for any expense account. Both SpringAhead users and administrators will receive email notifications regarding the status of timesheets and reports submitted, eliminating unnecessary questions. Users can create invoices in their accounting software to expedite the employee reimbursement process.

SpringAhead offers good reporting capability, with a good selection of standard reporting options available. All SpringAhead reports offer drill-down capability, and users can easily export reports to a CSV file or to Microsoft Excel for further customization. Reports can be restricted by user, so users will only see the reports that directly pertain to their position. Reports can also be saved as a PDF if desired.

SpringAhead integrates with all Windows versions of QuickBooks including the U.S., Canada, and UK editions as well as QuickBooks Online. The product also integrates with Sage 50, and Microsoft Dynamics as well as Paychex, SurePayroll, SmartVault, and recruiting software such as Bullhorn, Sendouts, MaxHire, and WinSearch.

SpringAhead overs a three-step approach with a series of videos designed to make the

report processing as well. SpringAhead is currently priced at $50.00 per month for the first 10 licenses, with each additional license running $5.00 each.

2018 Star Rating 4.25 Stars

Accounting

CPA Practice Advisor is registered with the National Association of State Boards of Accountancy

(NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors.