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## PC Software Accounting, Inc. – Client Write-Up

800-237-9234

[www.pcsai.com](http://www.pcsai.com)

From the Nov. 2012 [Review of Client Write-Up Systems](#).

**Best Fit:** Professionals who want an installed, specialized write-up utility and who prefer a heads-down data entry approach. Also for firms using older systems looking for conversions into a new program.

### Strengths:

- Includes full GL, AP, AR and journals management capabilities
- Streamlined reconciliation processes
- Batch reporting functions
- Full functioned, flexible reporting that is easy to setup
- Built-in after the fact payroll capabilities
- Customer support includes online sharing
- Optional Job Costing feature available

### Potential Limitations:

- Limited online self-support tools
- Invoicing option is via a separate module
- No online client collaboration/sharing tools

The Client Write-Up system (also called Client Write-Up for Windows) from PC Software Accounting Inc. (PCSAI) is designed specifically for accounting firms managing the monthly, quarterly and annual bookkeeping, reconciliation and wage reporting functions for client businesses. The system includes full GL, AR and AP, as

well as fully customizable charts of accounts, journals and reporting options, plus

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Client Write-Up opens into a main home screen with navigation menu options for accessing key areas of the program, including client setup functions, file management, transactions, reporting and utilities, while an additional menu lets users more quickly jump to specific tasks, including the ledger, chart of accounts maintenance and reconciliation tasks.

When setting up new clients, the program offers completely customizable charts of accounts and the ability to copy existing ones for new similar clients. The program can be used by any number of staff in the same firm, with tools for limiting access rights to specific clients or groups of clients. Likewise, Client Write-Up can handle any number of client business entities, including multi-location and structured enterprises with consolidated reporting requirements.

Client selection screens are based on the Windows Explorer structure, which provides intuitive use, but limited filtering and sorting options. Screens for managing client employees provide more of these functions, including search options. Within transaction, journal and reconciliation work screens, professionals can enter data in a heads-down keyboard-focused method with hot key shortcuts, or can use a mouse for navigation. Top-level screens provide access to company data, while detailed screens give deeper access. When viewed on-screen, reports also offer drill-down to transactions.

### **Core Write-Up Features: 4.5 Stars**

Client Write-Up for Windows includes full GL, AP, AR and journals management capabilities, with a unique function that does not require the closing of periods. Keeping periods open makes it easier for accounting firm staff to make adjusting entries or run reports for prior periods. A full-time audit trail logs all user activities.

The Transactions menu holds most of the program's core write-up functions, providing comprehensive listings of client transactions, journals, account

reconciliation tools and the built-in trial balance utility. The program offers tools for

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transactions. Check writing features include the ability to produce both client and firm checks and deposit slips, with MICR printing.

Payroll functions enable live or after-the-fact processing and allow custom pay types and pre and post tax deductions, with all tax and withholding rates for all states included. It also offers options for processing employee Direct Deposits to multiple accounts and full reporting, with printing of W-2s, 1099s, forms 9410, 941 and 943, and state unemployment.

Also available is a fixed assets module that includes current rules, regulations, limits and exceptions, helping to ease depreciation management processes and providing reports and integration with the accounting system for preparing financial statements.

### **Reporting & Financial Statements: 4 Stars**

Client Write-Up includes full financial statement generation, with balance sheets, income statements, retained earnings, sales schedules, break evens and cash flow statements, and a built-in report writer that can be used to customize basic elements of these and the library of managerial reports. Additional customization can be achieved by exporting to these to Excel.

Other reports include tax estimates, budgeting, working capital, net sales to assets and trial balances. The program includes batch printing options that can be set individually for clients or across multiple clients, with up to five years of history. It also has options for managing consolidated reporting. Client invoicing is offered via a separate module.

### **Import/Export/Integration: 4 Stars**

In addition to integration with the Computer Checkbook System, which offers client and firm check writing and posts transactions, Client Write-Up can import data

from common file types, including QuickBooks, Excel, CSV and plain text, allowing

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The built-in help functions in the program include a traditional indexed utility, F-1 access to field-specific help, a tutorial, practice sets, a system overview and links to online support. A printed user manual also comes with the program. Online support options include basic system updates and contact information. Live support is included with pricing.

### **Summary & Pricing**

Client Write-Up for Windows is best suited to professionals who prefer a heads-down approach, providing options for managing clients of any size. It is a best fit for firms seeking an on-premise solution with greater functionality than off-the-shelf software, and who know the intricacies of write-up. Pricing remains unchanged at \$795 for a single user version, and \$895 for a version that can be used by any number of staff in an office. The Computer Checkbook module costs \$295 the first year, and \$145 per year thereafter.

## **2012 Overall Rating: 4 Stars**

Accounting • Auditing

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