2008 Review of Professional Payroll Systems

AdaptaSoft's CyberPay system is designed for use by professional payroll service firms and accounting practices that offer payroll services to multiple business clients. The program can be used to manage payroll processing for an unlimited number of companies, departments and employees across all U.S. states and multiple states, with the ability to set up any number of pay groups, pay types, deductions, benefits and other liabilities. As a system designed for use by payroll service bureaus, CyberPay also provides impounding and trust account management and reconciliation functions. Reporting options offer Excel and Word export for customization features. CyberPay pricing starts at about $6,000, and includes remote access capabilities, direct deposit, federal/state e-filing and electronic liability payment utilities. AdaptaSoft also offers a separate in-house payroll system for businesses.

DATA ENTRY & KEY FEATURES – 4.5 Stars
Built on the Microsoft Access database, CyberPay's interface is centered around the Main Menu, which provides a dual-tabbed screen for accessing Client and Bureau information, including setting up basic company data, taxes and employees;
processing payroll; searching historical data; and other utilities. The interface also provides a vertical Explorer-style menu with expandable Client and Bureau sections, along with Index and Search functions.

Initial creation of company files is fairly intuitive and guided by wizards. It also allows the use of templates or copying over settings such as pay rates, types and tax from existing businesses. The system provides comprehensive entry forms that use multiple tabs for managing deductions, benefits, time off accruals, third-party pay, GL accounts, pay groups, locations, billing and other components,

with the ability to create user-defined information fields for tracking other

Time data entry can be imported from a variety of time clock programs and from spreadsheets, or it can be manually entered on data-entry sheets for individual employees, providing a broad view of salary, hourly rate, wages, deductions, and paycheck data, along with PTO accruals, overtime and other miscellaneous data. Users can also manage the distribution of an employee's pay across departments or pay groups. CyberPay allows an unlimited number of standard and user-defined employee deductions, and offers management tools for handling retirement
benefits, flexible spending plans, workers' compensation classifications, and third-party liability payments. Any pay frequency can be set for pay groups, and employees can be salaried, hourly, commission, tipped, piecework or bonus based. Any number of pay rates can be set per employee, and it can also handle blended overtime.

Other useful features include pop-up task reminders at the employee and company level as well as service bureau trust account management and reconciliation functions. CyberPay's Bureau Command Center provides a centralized location for managing remote and batch payroll processing, accessing bureau level reporting features and tax functions, and working with the ACH and other features. The Tax Service Manager, which houses the impounding and escrow account management
functions, also tracks due dates and offers the option to sweep liabilities from a company's accounts to a service bureau account. Throughout the program, hot keys aid in navigation, and function-specific Help options are available using the F-1 key or Help menu.

REPORTING CAPABILITIES – 5 Stars
The Report Manager is the hub of output activity in CyberPay, providing more than 300 pre-configured reports that focus on employee earnings, deductions,

benefits, departments, workers' comp, payroll summaries, liabilities,

CyberPay imports from many time clock systems and spreadsheets, and can export GL data into QuickBooks and other accounting applications. The program's reporting options include output to Word, Excel, PDF and HTML.

RELATIVE VALUE – 4 Stars
With its strong bureau management, reporting and trust account functions, CyberPay
is geared toward payroll service providers with multiple full-payroll clients.
The program is virtually unlimited in its scope, and includes direct deposit
and ACH capabilities, along with the ability to manage employee benefits. Rate
updates, technical support and training options are offered through mandatory
monthly maintenance fees based on the number of clients.

2008 Overall Rating: 4.5 Stars

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