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**7348**

**800-424-9392**

**[www.SageAbra.com](http://www.SageAbra.com)**

Sage Software is well-known for its accounting and business management systems,

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primarily intended for use directly by employers. Therefore, Sage Abra Suite fits our "Direct Client/Business Use" category.

## **BASIC SYSTEM FUNCTIONS**

Abra opens into a very well-designed main interface that offers general system guidance in the work area of the home screen, including new features, Help, support access, training options and user guides. Payroll and HR functions are available via drop-down menus for actions, processes, analysis, reports, rules, details, queries and Help. Expandable menus are also available for many key tasks, with text-based links in categories for employee management, time off functions, payroll processing, training, reports, setup and system utilities. When working within a program area, the main work space offers intuitive data-entry screens with the ability to move quickly between information areas, and master selection screens for employees that include extensive sort, filter and search options. Work areas and menus are customizable by users, depending upon their specific access rights and role within the organization. Tabbed interfaces and visual guides further add to the program's ease-of-use, which provides the feel of a Microsoft Office program throughout.

Although the program is not specifically designed for accounting firms (and we've categorized it as a system that would most likely be used in-house by an employer), Abra does offer the ability to manage multiple employer entities and can be used to manage and pay any number of employees of any pay types, and any number of payrolls for each organization based upon frequency or departmental groupings. Batch processing functions include the ability to run multiple payrolls and report sets simultaneously. Unlimited standard and custom deductions can be assigned, including garnishments, insurance, retirement and third-party payments. Any number of users can work within Abra concurrently, and the system includes

management approvals processes that streamline timesheet and expense entry

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attendance and other HR-oriented features. This includes full tracking of information required by FMLA, EEO, OSHA and COBRA. 4.5

## **REPORTING & MONITORING**

Abra includes exceptional automated alert functions for tracking due dates of any kind, such as compliance deadlines and payroll approvals processes. And the program offers payroll wage and hire reporting forms for all federal and state entities. Reports and forms are signature-ready, and the program produces magnetic media for electronically filing to states and federal entities. Additional automated e-filing and payment services are also offered through Sage's outsourced compliance service, which guarantees timely filings and payment of liabilities. Employee management screens offer incredible detail and customization options, with businesses able to track virtually any data necessary, as well as the ability to quickly drilldown into employee work, time and payroll histories. Management reports include more than 100 fully customizable options for wages, tax, deductions, third-party pay and analyses, all of which can be saved in a variety of formats, including Word, Excel and PDF. 4.75

## **INTEGRATION/IMPORT & EXPORT**

Abra Payroll seamlessly integrates with the HR features offered by Sage, as well as offering integration with Sage accounting systems and offering export to other accounting packages. Time data can be imported from outside clock systems, or businesses can utilize the add-on employee time sheet entry functions, with data flowing into the system following in-house approvals processes. 4.75

## **HELP/SUPPORT**

The Sage Abra system includes numerous built-in support options, starting with

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The program is designed to be set up across a corporate server, with employees and managers logging in to enter time data and perform self-service HR functions such as submitting time-off requests, changing personal information and checking prior pay stubs, W-2s, W-4s, and benefits enrollment and management. It also handles benefits enrollment and administration so employees can access benefit plans 24/7. The system also has the ability to reflect corporate branding elements on intranet-style screens. Additional features of the self-service portal include ViewBuilder, which lets users build dashboards and reports that are always up-to-date and accessible via a URL, and integrated in iGoogle, Excel (for further analysis), on an iPad, iPhone, BlackBerry or other intelligent device. 5

## SUMMARY & PRICING

For professional accountants with mid-sized and large clients whose employee bases are growing or are becoming increasingly complex due to broad HR and benefits management features that the business offers them, the Sage Abra system provides an exceptional in-house payroll and HR management system. It is comprehensive and sophisticated, yet maintains intuitive workflow processes. Pricing for the program, which requires the base Abra HR system, starts at about \$2,000 per year. Sage Abra is also available to practitioners as a bundle through the Sage Accountants Network (see [www.sageaccountantsnetwork.com](http://www.sageaccountantsnetwork.com) for more information on this option).

### 2010 Overall Rating 4.75

*On the programs listed as "Direct Client Use" – like this one- let's note near the overall score that it's for client use. Like a little box next to the score that says "Client-Side Program".*

Payroll

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