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about the paperless office, I wanted to share my experience with the [Fujitsu ScanSnap S1300](#).

Promoted as an instant PDF mobile scanner, I had my doubts about quality and ease of use – but am, instead, completely blown away by how simple the ScanSnap is to use. I had previously used my Lexmark all-in-one printer as a scanner – and it was neither easy nor exhibited the kind of quality I need.

The ScanSnap can scan 8 double-sided color pages in less than a minute, with a feeder that holds 10 total pages. That's right. I said double-sided.

Once the scan is complete, a pop-up window asked me to decide where I wanted it – as a file on my system, attached to an e-mail, or in Word or Excel.

It can be powered by AC or USB, and took less than 5 minutes to set up. USB-capabilities enable it to be truly mobile – perfect for staff working remotely.

I'm sold on this. Now if I can just break away from scanning everything in the office, I can get back to work.

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