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CPA.CITP

DMA2Go Workflow Show NotesEpisode 5 Recorded June 24, 2008 Duration: 0:39:44 *38.2 MB*

Regular Guest: John Higgins, CPA.CITP, Principal at www.CPACrossings.com

Episode # 6 will record live on Tuesday, July 22, 2008 at 11:00am EDT at www.TalkShoe.com. Topic will be "Portalsâ€.

History of workflow:

- Ability to print to PDF file
- Dual monitors
- PDF annotation tools
 - PDFlyer from CCH
 - Tic, Tie & Calculate from Acct1st
 - Doc-It
- Firms then eliminated paper files
- Then the discovered the need for workflow

Concept of workflow

- in analog world the floor was the inbox & the credenza the outbox, or perhaps vice-versa
- notes were verbal
- relied on paper routing sheets

Software needs to evolve further — they are not as mature as many document

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- Microsoft SharePoint
- XCM is the only stand-alone workflow system available today

Workflow systems like Thomson GoFileRoom attempt to duplicate the concept of a Redrope client file and add automatic routing, review notes, resolution, etc. Some firms want to track time, too — but workflow shouldnâ€TMt duplicate the time & billing component of a practice management system. Workflow is not necessarily scheduling programs like www.StaffTrack.com. Small firms might like Office Tools Pro or TimeMatters/Billing Matters from Lexis-Nexis.



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