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CPA.CITP

## SmallBusinessConsulting2Go

Episode 6

Recorded February 20, 2008

Duration: 1:00:04 56.3 MB

- **Thanks to our Sponsor: BillQuick**

### Doug Sleeter

#### 1. Electronic Invoicing and Statements

- Improve efficiency and reduce AR turnaround by emailing invoices, statements, etc.
- Set up QB Merchant account to allow customers to pay online
- QuickBooks workflow is seamless and easy to setup and teach the bookkeeper

#### 2. Online Credit Card Downloads (for purchases)

- Download credit card charges from virtually any credit card company (Amex, VISA, M/C), and have QB enter the transaction into your Credit Card Liability account.
- Easy, but some of the work flow requires user interaction. You can set up "aliases" to map vendor names to existing vendors in your list.
- QuickBooks learns how to code transactions as you enter more transactions.
- Reconciliation of credit cards is simpler, faster, more accurate

Awesome Add-on for February: [BillQuick from BQE Software](#), President Shafat Qazi, 888-245-5669

- Pillars of concentration: IT Consulting, Architects & Engineers, Legal, Accounting
- [User conference](#): Las Vegas, June 26, 2008.

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