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a stand-alone time and billing solution, though users can reap ...

Mary Girsch-Bock • Nov. 16, 2018

BigTime IQ

www.bigtime.net

312-346-4646

[From the 2018 reviews of Time and Billing systems.](#)

BigTime IQ Time and Billing Software is well suited for small to mid-sized professional service firms, including accounting and CPA firms. Scalable, BigTime IQ works well as a stand-alone time and billing solution, though users can reap additional functionality if used with QuickBooks or Lacerte applications. Aside from standard time tracking, BigTime IQ also offers DCAA Timekeeping, making the product a good fit for government contractors that must comply with DCAA requirements.

BigTime IQ is completely cloud-based, and offers a robust mobile app designed to be used with both iOS and Android devices. The mobile app offers easy time tracking capability, with entries later syncing with the online application once a connection is available. Along with mobile time tracking, the cloud version of BigTime IQ offers timesheet entry, with multiple timesheets templates that are completely customizable with users able to create the timesheet that best suits their needs.

Unlimited timers are available to use in both the cloud application and the mobile app, with users able to track time for multiple clients or projects. There is also an option to enter time manually, if desired. Multiple timesheet submission periods are available in BigTime IQ, including weekly, bi-weekly, semi-monthly, and monthly. Timesheet approval workflow can also be setup in the product, ensuring the

completed timesheets are routed to the approvers on a timely basis. Big Time IQ also

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product offers flexible billing options, including staff, activity, and flat base rates. Custom rates can also be created, and users can opt to use the custom rate as their default billing rate if desired. Users can also create time and materials invoices, with the option to bill for a specific date range as well as add custom charges or line items when necessary. All invoices are created as a draft, with users able to view the draft and make any changes prior to printing the invoice. Completed invoices can be emailed directly to clients from Big TimeIQ.

BigTime IQ offers solid reporting capability, with users able to choose from a variety of basic reports, as well as invoicing, payroll, and engagement reports. A good selection of time-related reports are available, including Timesheet Summary, Timesheet Detail, Time/Activity Summary, and Time Detail. There are also budgeting/planning reports available that provide management with details on estimated and actual project costs including current project status. Users have the option to run standard reports as is, create a copy of the report to customize, or customize the report itself. All BigTime IQ reports can be exported to both Microsoft Excel or Word or saved as a PDF.

BigTime IQ offers solid integration with a variety of third-party applications including Salesforce, QuickBooks Desktop, QuickBooks Online, Slack, Google Apps, Zapier, and Lacerte applications.

BigTime IQ offers a quick tutorial upon logging in for the first time, guiding new users through the system and the setup process. The product also offers solid help and support options, with a comprehensive knowledgebase available to search. A User Guide is also available on the Big Time I.Q. website, and a YouTube channel offers a variety of product demos and webinars for viewing. Product support is available via email during regular business hours, with all support handled from company

headquarters in Chicago with extended support options offered to Premier level

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14-day trial is available for those interested in BigTime IQ , and a credit card is not required.

2018 Overall Rating: 5 Stars

Firm Management

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