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MileIQ

MileIQ

www.mileIQ.com

From the 2018 review of Travel & Expense Management systems.

MileIQ is well suited for organizations that need to track mileage for numerous

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purposes to the application in order to track mileage in better detail.

Users can easily classify drives as business and personal with a single swipe, with a swipe to the left indicating a personal trip, while a swipe to the right will indicate a business trip. Trips to the doctor or other healthcare institutes can be recorded as medical. Users can also set up a variety of custom categories as well. Once users have established the primary purpose of the trip, secondary classifications can be applied as well, for more detailed tracking of mileage expense, with users able to create both business and personal categories for more in-depth tracking.

Business hours can be indicated on MileIQ, so any driving that takes place during the indicated business hours would automatically be classified as a business trip, though users can easily customize the entries if desired. .

All mileage recorded will calculate at the current IRS reimbursement rate, with users able to access any past drives if necessary. Users can also easily view all drives from the comprehensive MileIQ Dashboard, which can be viewed from any device, including desktop computers, laptops, and smart phones and tablets. The dashboard provides easy travel/mileage management, with users able to view all trips, add or edit trip details, add additional vehicles, and create mileage expense reports, with the created report emailed to the user directly. Users can also add notes to any trip recorded in MileIQ. For those that make repetitive trips, users can use the new Frequent Drives feature to automatically classify those drives.

Users are provided with a variety of getting started resources that help with system installation and setup, and how to manage the first drive. There are also a variety of troubleshooting articles available, and users can easily contact Mile IQ support via email for answers to questions.

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Accounting

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